



राष्ट्रीयप्रौद्योगिकीसंस्थान- आंध्रप्रदेश  
**NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH**  
TADEPALLIGUDEM- 534102, WEST GODAVARI DIST., ANDHRA PRADESH, INDIA.  
**HOSTEL OFFICE**

**VACATION REPORT**

Date: .....

(B.Tech/M.Tech/MS(Research)/Ph.D/Project Staff/Interns/Others.....)

Department: .....Room No. .... Date: .....

Name of the Student..... Roll No.:

.....Personal Email ID: ..... Contact No.:

.....

SI. No.	Name of the item	Quantity	Remarks
1	Iron Cot	One	
2	Tube Light	One	
3	Fan	One	
4	Fan regulator	One	
5	Cupboards	One	
6	Switches	Four	
7	15 amperes Socket	One	

Handing over the above-mentioned specific and common items in the room in good condition. Further student's mode of journey ..... from NIT-Andhra Pradesh to ..... on the date of .....

Signature of Student

Signature of Caretaker/Warden

**For Hostel Office Use**

Checked & Verified by

Name & Designation: .....

Date: ..... Signature: .....

Ref. Reg. No. (if any): .....

Ok (No Fine).

Not Ok/Remarks.

**Signature & Office seal**